

Town of Lamoine, Maine

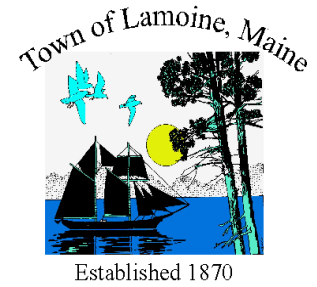
606 Douglas Hwy.

Lamoine, ME 04605

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Request for Proposal Municipal Solid Waste Transportation and/or Recycling Transportation (December 2010)

The Town of Lamoine is accepting proposals and bids for its solid waste program. The proposals are to provide containers for municipal solid waste (MSW) collection at the Lamoine Transfer Station; empty said containers and transport the refuse to the Penobscot Energy Recovery Company in Orrington.

Additionally, the bidder may include a recycling collection and transportation program which would provide containers to collect recyclable materials and periodically empty said containers and transport recyclable materials to the Coastal Recycling in Hancock, Ellsworth Recycling Center, or a facility acceptable to the Lamoine Board of Selectmen.

The recycling bids are considered separate from the MSW bid, and there is no requirement to submit bids on both MSW & Recycling, as there is a potential to separately award contracts for MSW and Recycling. Therefore, the overall bid for one service shall not be contingent on being awarded bids for both services.

The successful bidder will maintain all collection containers in good working condition, performing repairs as needed, keeping containers leak free and meeting all DEP/EPA requirements.

Minimum specifications-MSW

- At least 130 yards of collection capacity is to be provided. Containers ideally will be 10-yard front-load dumpsters. Bidders may propose alternate container types to match available trucking options, provided containers fit within the configuration of the transfer station. Any transfer station alteration will be made at bidder's expense. All repairs and maintenance to collection dumpsters will be performed by the successful bidder at the bidder's expense. Covers shall be intact, and the containers shall be maintained so they do not leak. All dumpsters shall meet all DEP/EPA regulations. The dumpsters shall remain the property of the bidder.
- Transport is to be at least twice weekly – once between 5PM Friday and 8AM Saturday, and once between 5PM Saturday and 12Noon on Monday.
- Transporter is to comply with all commercial trucking regulations and provide general liability and workers compensation insurance at State of Maine minimums with the Town of Lamoine named as additional insured.
- Transporter will be required from time to time to make extra hauls (especially around the Christmas holiday) and will provide a "per extra trip" cost as part of the contract.
- Contract length is 5-years.

- MSW generated at locations other than the Lamoine Transfer Station is NOT to be co-mingled with the MSW from the Lamoine Transfer Station prior to disposal without express written agreement with the Lamoine Board of Selectmen

Minimum specifications – Recycling

- Containers to be provided will include appropriate containers for (at a minimum):
 - Corrugated Cardboard
 - Mixed Paper
 - Newspaper & Magazines
 - Tin Cans
 - Clear and colored glass
 - Plastics (#2 HDPE at minimum)
 - Office paper
- Containers are to be located within the confines of the Lamoine Transfer Station in a configuration acceptable to the Town of Lamoine. The successful bidder shall be responsible for all maintenance costs of containers, though the Town of Lamoine will supply signage for compartmentalized containers as needed.
- Revenues from **all** recyclable sales shall accrue to the Town of Lamoine.
- Containers are to be emptied and transported on a schedule to ensure adequate capacity for continued recycling collection.
- Accurate accounting is to be provided on materials transported from the Lamoine Transfer Station to the collection facility on a monthly basis.
- Transporter is to ensure pickup of recycled material within 5-days of notification that containers are to be emptied.
- The Town of Lamoine will be responsible for any processing fees imposed by the destination facility.

Submission Information

Proposals shall be submitted to the Lamoine Town Office, 606 Douglas Highway, Lamoine, ME 04605 no later than 4:30 PM on December 16, 2010. Submissions shall include the name, mailing address, physical address, telephone number, fax number (if applicable), e-mail address (if applicable), contact name and title of the bidder. The RFP shall clearly state what equipment the successful bidder owns or intends to use to fulfill the contract, the total annual cost of the contract (segregated by MSW transport and Recycling Transport). Additional information may be attached to the bid submission sheet and is encouraged. Submissions shall also include at least three references from other municipalities/commercial entities as the bidder sees fit. All bidders must submit proof of general liability and workers compensation of insurance with the submission. A bid submission sheet is included as part of this RFP.

The Lamoine Board of Selectmen reserves the right to accept or reject any and all submissions. The submissions will be opened and read aloud at a regular Selectmen's meeting on Thursday, December 16, 2010 at 7:00 PM. Selectmen may analyze the bids and may or may not award a bid at that time. Final action in regard to bid awards will be taken no later than January 20, 2011.

Other

The new contract will commence on July 1, 2011 and terminate on June 30th 2016. A formal contract arrangement enumerating the proposal will be entered into between the town and the successful bidder prior to the effective date of the contract. This contract will require either a surety bond or an irrevocable letter of credit from a financial

institution assuring the town that the bidder has the financial resources necessary to execute the contract.

All bidders submitting RFP's are encouraged to visit the Lamoine Transfer Station and may make arrangements to do so by contacting Stuart Marckoon, Administrative Assistant to the Selectmen, at the Lamoine Town Office during regular business. Contact with Coastal Recycling, the City of Ellsworth Recycling Center, and PERC are also encouraged, but not mandatory.

MSW Transport & Recycling Transport Bid Submission Sheet

Company Name		Contact Name	
Address		Office Phone	
City, State, Zip		Fax Number	
e-mail address		Other Phone	

I offer the following bid for MSW as per the guidelines in the Request for Proposal dated December 2010:

Year	Annual MSW Costs (transport & dumpsters)	Extra Trip Cost (MSW)
2011-12		
2012-13		
2013-14		
2014-15		
2015-16		

Year	Container Rental (annual)	Cost/Trip	Cost/Trip	Cost/Trip
		Ellsworth Recycling	Coastal Recycling	Facility Name:
2011-12				
2012-13				
2013-14				
2014-15				
2015-16				

Please attach information listing equipment to be used in the transportation and collection of both MSW and Recycling at the Lamoine Transfer Station. Please attach at least three references (either other municipalities or commercial entities), along with proof of general liability and workers compensation insurance.

It is my understanding this contract is to begin on July 1, 2011, and if chosen as the successful bidder, my firm must supply either a surety bond or irrevocable letter of credit in order to sign the contract. I understand the Town of Lamoine may accept or reject any and all bids. I understand this bid is due on December 16, 2010 by 4:30 PM at the Lamoine Town Hall, 606 Douglas Highway, Lamoine, ME 04605

Signature

Printed Name

Title

Date